

## **COSTUME HIRE AGREEMENT**

### **Terms and Conditions**

These are the terms and conditions under which we allow you to hire our Costumes.

By signing this agreement, you are agreeing to all the terms and conditions as outlined below.

### **Costume Owner:**

Company Name: Citrus Dance Pty Ltd,

ABN: 47605219832,

Address: 7 Nagara Court, Mount Waverley VIC 3149.

### **Client (you/your):**

Company Name: \_\_\_\_\_,

ABN: \_\_\_\_\_,

Address: \_\_\_\_\_(street number and name), \_\_\_\_\_(suburb),  
\_\_\_\_\_ (state), \_\_\_\_\_(postcode).

Phone: \_\_\_\_\_,

Email: \_\_\_\_\_,

It is agreed as follows:

### **Definitions:**

The following definitions apply:

“Charges” includes the hiring fee, Deposit and Bond, as detailed in the Quotation;

“Deposit” means a sum paid by you to us, as a holding fee;

“Bond” a component of the Charges which shall be held by us, against the possibility of loss or damages

to the costumes, whilst in your possession;

“Costumes” the subject matter of this agreement, as selected by you;

“Hire Period” means the period of time within which you are entitled to have and use the costumes, which

shall not exceed 48hrs;

“Quotation” means the fixed price offer by us to you which you have accepted;

“Site” means the place where the costumes will be picked up and return to:

Unit 151 / 45 Gilby Road, Mount Waverley VIC 3149

### **The Contract Terms:**

This is a hire agreement. We own the Costumes and hire them to you, for the Hire Period, for the agreed Charges. The responsibility for and care of the Costumes, passes immediately to you, when the Costumes leave our possession. That means you are responsible for taking care of the Costumes and returning them to us, in the same condition you received them. Your Bond will be returned after the Costumes have

been checked and confirmed by us to be in good condition. Hire Period is 48hrs from the time of collection. Charges will be incurred for additional time.

**Payment Procedure:**

All charges are specified in the Quotation.

All payments are to be made by one of the following options:

- a) cash to one of the Costume Owners (Emily or Jan)
- b) cheque, made out to: Citrus Dance Pty Ltd, 7 Nagara Crt, Mount Waverley VIC 3149

Please note that cheque payments must be cleared before collection of Costumes. If paying by cheque, please allow at least seven working days before collection.

- c) Direct Debit: Account Name: Citrus Dance Pty Ltd, BSB: 013366, Account Number: 396574026

A Deposit of 30% of the hiring fee, plus the Bond must be paid at the time of confirming the order. The Bond will be repaid to you, by us once the Costumes have been all returned and found, by us to be in good condition. If Costumes are damaged or lost, the cost for repairs or replacement will be deducted from the Bond. If we have reason to make deduction from the Bond, we will tell you the reason and sum deducted. The Bond will be returned to your bank account or by cheque, within 48hrs of Costume return.

Full payment of all Charges must be made 48hrs before collection of Costumes, unless paying by cash. Cash payments can be paid at the time of collection.

If you cancel your order, 30 days or less, prior to the agreed date of collection, you will forfeit your Deposit.

If you cancel your order more than 30 days, prior to the agreed date of collection, you will receive a refund of your Bond and Deposit, less an administration fee of \$100+GST.

**Costume Care:**

You shall be responsible for the care of the Costumes at all times and shall take all steps necessary to ensure the Costumes are returned in the same condition as at the time of collection. Should damage or loss occur and the Bond does not cover the cost of repairs or replacement, you will be charged and agree to pay, the cost of repairs or replacement, beyond that covered by the Bond.

COSTUME OWNER

CLIENT

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Authorized Signature

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Authorized Signature

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Print Name and Title

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Print Name and Title

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Date

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Date