



## **Citrus Dance Terms and Conditions**

By enrolling as a student at Citrus Dance, you are hereby agreeing to the following terms and conditions:

### **1. Terms of Enrolment**

1.1. I understand that when I enrol my child at Citrus Dance the enrolment is for the remainder of the calendar year and Citrus Dance assumes that student enrolments will roll over to the next term unless otherwise stated. Due notice must be given via email.

1.2. I understand that if my child wishes to change class/s, a change of enrolment form must be completed. If the requested change is in the middle of the term it will be approved at the discretion of the studio directors.

1.3. I understand that enrolments can only be cancelled at the end of a term and a minimum of 2 weeks notice must be given in writing prior to end of term requesting a cancellation of enrolment form.

1.4. I understand that it is an expectation that all students and parents behave in an appropriate manner and entirely in accordance with the Citrus Dance Code of Conduct, Behaviour Management Policy and Anti-Bullying Policy which can be found at [www.citrusdance.com.au/policies](http://www.citrusdance.com.au/policies).

1.5. I understand that my child must be medically fit to attend or participate in classes. It is the responsibility of the dancer to notify Citrus Dance if they are ill or injured.

1.6. I understand that Citrus Dance is not responsible for any lost, stolen or damage to personal property and that personal property is brought to classes at the Student's own risk.

1.7. I understand that Citrus Dance reserves the right to change or cancel classes at any time.

### **2. Fees and Payments**

An invoice for term fees is emailed to the billing contact prior to the start of each term. Please update your member portal account with any changes to your personal information immediately.

2.1. I understand that fees are invoiced by the term and that payment is due 14 days after the date of the invoice.

2.2. I understand that a late fee of \$20 will be charged if fees are not paid within the 14 day period unless a payment plan has been set up prior to the due date.

2.3. I understand that I can arrange to go onto a payment plan by speaking with the studio directors and that all payment plans are to be processed through Auto-pay.

2.4. I understand that fees are neither refundable nor transferable between students or terms and that the minimum enrolment period is one term. For new students joining after the start of term, Fees will be charged pro-rata.

2.5. I understand that once an invoice has been sent out for the following term's fees, I will be held accountable for paying the full amount, even my child leaves or changes classes mid-term.

2.6. I understand that no adjustment in tuition fees is made for individual classes missed and it is my responsibility to book a make-up class if I wish to make-up missed classes.

2.7. I understand that if my child is going to be away for an extended period of time (i.e. 4 weeks or more within one term) discounted fees may be applied for in advance. These arrangements must be made prior to the commencement of term and discounts will be at the discretion of the studio directors. Discounts will not be available for those classes with waiting lists in place.

2.8. I understand that the costume hire fee for the showcase will be charged with Term 3 fees and if I do not wish for my child to be involved in the showcase, I will notify Citrus Dance prior to the end of Term 2 so that the costume hire fee can be waived. I understand that if I do not give Citrus Dance notice before the deadline, a costume will be ordered for my child and the costume hire fee will be non-refundable.

2.9. I understand that overdue invoices may result in recovery action being commenced to recover any balances due, interest and any fees associated with the cost of collection.

### **3. Photograph and Video Policy**

3.1. I understand that images and videos from class, performances and various events will be used to promote the activities of Citrus Dance on their website, other advertising websites, social media and printed promotional material.

3.2. I understand that by completing this registration I consent to the use of images of my child/ren in this way, and waive all rights in respect of such images. If I wish to withdraw consent I understand that I need to contact Citrus Dance in writing requesting a photograph and video consent withdrawal form.

3.3. I understand that Citrus Dance will not sell the images to third parties.

### **4. Waiver and Consent Agreement**

4.1. I understand that participation in any Citrus Dance activity and use of any recreational facilities involves a risk of accidental injury despite all safety precautions. Having been informed of the activities conducted by Citrus Dance, I, as an individual or as a parent or guardian of the participants named herein, assume all risks and hazards incidental to the activities, and release from responsibility and agreed to indemnify and hold harmless Citrus Dance, its officers, directors, independent contractors, volunteers and all employees for any illness or injury to me or my children or family members occurring during his/her/our participation in any activity or use of any recreational facility at or conducted by Citrus Dance.

4.2. I understand that in the case of an injury or health concern in respect to my child, all reasonable efforts will be made to contact me promptly. But, in the case of an emergency, or in the event that I cannot be reached, Citrus Dance staff will act in the best interest of my child. This may involve Citrus Dance rendering first aid to the student or calling an ambulance for the student. I agree to indemnify Citrus Dance for any costs incurred in obtaining such emergency medical attention, for example ambulance fees.

4.3. I understand Citrus Dance has parental/guardian contact information on the premises at all times and it is my responsibility to notify Citrus Dance of any changes to my contact and emergency contact information.

Please read ALL of the above carefully before ticking the box below. Please note agreement is required as a condition of enrolment & participation.