



# CITRUS DANCE

## Important Information 2018



0405534571



[www.citrusdance.com.au](http://www.citrusdance.com.au)



[citrusdance@gmail.com](mailto:citrusdance@gmail.com)

Welcome to Citrus Dance for 2018, either as a returning family or a new family. We are thrilled to have you joining us for another exciting year at Citrus. We trust that you will have a wonderful year and thank you for choosing to dance with us. We value your support of our studio and hope that it will continue to be, or be the beginning of, a long lasting relationship. As always, we are here to help. Please feel free to contact either Jan (0405534571) or Emily (0437017009) should you have any issues or concerns.

### Dates:

Family Fun Day : Saturday 13th January, 12-2pm

Summer School : Monday 8th-Friday 12th January AND/OR Monday 15th-Friday 19th January

Term 1 Starts : Monday 29th January

NO DANCING : Monday 12th March (Labor Day)

Bring a Friend Week : Monday 5th-Saturday 10th March

Teddy Bear's Picnic : Saturday 17th March 2-4pm

Term 1 Ends : Saturday 1st April

NO DANCING : Friday 30th March and Saturday 31st March (Good Friday and Easter)

Term 2 Starts: Monday 16th April

NO DANCING : Wednesday 25th April (ANZAC Day)

NO DANCING : Monday 11th June (Queen's Birthday)

Royal Picnic : Saturday 30th June 2-4pm

Bring a Friend Week : Monday 21st May- Saturday 26th May

Term 2 Ends: Saturday 30th June

Winter School Holiday Program - Monday 9th July - Thursday 12th July

Term 3 Starts : Monday 16th July

Movie Night : Friday 21st September 7-9:30pm

Term 3 Ends : Saturday 22nd September

Term 4 Starts : Monday 8th October

Group Rehearsal 1 : Sunday 21st October

Group Rehearsal 2 : Sunday 28th October

NO DANCING : Monday 5th November (Cup Weekend)

NO DANCING : Tuesday 6th November (Cup Weekend)

Photo Day: Sunday 11th November @ Citrus Dance studios (Times to be confirmed)

Dress Rehearsal : Friday 16th November @ Rowville Secondary College - Performing Arts Centre (4:00pm-10:30pm Times to be confirmed)

Saturday 17th November : Showcase (2 shows, 1pm and 6:30pm)

Term 4 Ends: Saturday 1st December

End of Year Breakup Party @ Citrus studio : Saturday 7th December Whole school from 5:00-8:00pm

### Uniform:

*Citrus Dance students are expected to be dressed appropriately for all classes.*

**JAZZ / HIP HOP :** Black pants or shorts, Citrus Dance t-shirt, hair in pony tail. Tan jazz shoes should be worn by grade 5 students upwards. Students in grade 4 and under can wear bare feet but are also welcome to wear tan jazz shoes however they are not required.

**TAP :** Black pants or shorts, Citrus Dance t-shirt, hair in pony tail, black tap shoes.

**LYRICAL/CONTEMPORARY:** Black pants or shorts, Citrus Dance t-shirt, hair in pony tail, bare feet.

**BALLET:** Black Citrus Dance leotard, ballet tights, ballet shoes, hair in bun, ballet skirt and crossover are optional.

**BROADWAY/POP STARS:** Bare feet, black pants or shorts, Citrus Dance t-shirt, hair in pony tail.

**BREAK DANCE:** Runners, black pants or shorts, Citrus Dance t-shirt.

**ACROBATICS:** Bare feet, black pants or shorts, Citrus Dance t-shirt.

### **Citrus Uniform:**

There are two ways to order uniform. You can either speak to Jan or Emily directly at reception to place an order, or you can order your uniform through our website via the 'uniform order' page. Citrus Dance t-shirts (\$25) are compulsory for all classes except ballet. The Citrus Dance leotards (\$30) are compulsory for all ballet students. Please note that every child participating in the Showcase will require a Citrus Dance t-shirt for the finale.

### **New shoes and tights:**

These can be purchased from Bloch (Chadstone Shopping Centre) or Energetiks (East Bentleigh or Endeavour Hills). Both stores have a list of Citrus Dance's specific uniform list so please ask them for assistance.

### **Second Hand shoes:**

Citrus Dance has an extensive second hand shoe supply at the studio. Shoes are available for \$25. If you are selling second hand shoes, you will receive \$15 from the \$25, and the remaining \$10 will go to Citrus as a handling fee. If you would like to purchase shoes, or if you have old shoes that you would like to sell please speak to Jan or Em.

### **Optional extras:**

Hoodies \$40	Tracksuit pants \$15 (child) \$20 (adult)
Tank tops \$20	Ballet skirt \$8
Headbands \$7	Cross over \$30
Leggings \$20 (adult) \$15 (child)	Shorts \$12.50 (child)

### **Make Up Class Policy:**

In the event your child misses a class, he/she is welcome to do a make up class in any style suitable for their age group. Please send us an email if you wish to do a makeup class so that we can confirm the class is appropriate for your child. Please note that we do not refund classes because classes still run despite a child not being able to attend. If you are traveling overseas for an extended period please speak to us so that we can adjust your invoice accordingly.

### **Supervision:**

Your child is solely your responsibility. Students will only be actively supervised by a Citrus Dance staff member when participating in a class. Citrus Dance is not held responsible for the child's safety outside of the dance class. Students who are waiting outside the dance studio are not supervised by us. The two smaller blue rooms are available for students to use before, after, or in-between classes however students will not be supervised by Citrus staff.

### **Emergencies:**

Parents need to note that all students dance at their own risk. In case of an emergency Citrus Dance staff will act in the best interest of the child. This may mean calling an ambulance and you will be notified immediately if an emergency arises. Citrus Dance has parental/guardian contact information on the premises at all times. It is your responsibility to notify us of any changes to your contact and emergency contact information.

### **Behaviour during class:**

It is an expectation that students behave appropriately at all times. Unacceptable behaviour will result in a child being asked to sit out of a lesson. If this behaviour continues then the child may be asked to leave Citrus Dance.

### **Competitions:**

Citrus Dance offers interested students the opportunity to compete in competitions. Whilst our school is not competition focussed, we enter students who are interested in solo, duo, and trio sections. The competitions are in the September school holidays and late October. Competitions are not compulsory and it is entirely up to the parents discretion. It should be noted that students need to reach a certain standard before entering competitions. If you are interested please speak to Emily.

### **Advertising:**

Photographs and video footage of students may be used for advertising purposes on our website, other advertising websites and printed promotional material. By ticking the terms and agreements box, you agree to us using photographs of your child for advertising purposes.

### **Fees:**

30 minute class = \$13.50  
45 minute class = \$17.50  
60 minute class = \$19.50  
30 minute private lesson = \$50  
45 minute private lesson = \$65  
60 minute private lesson = \$80

<b>ACCOUNT NAME:</b> Citrus Dance PTY LTD <b>Bank:</b> ANZ <b>BSB:</b> 013366 <b>Account Number:</b> 396574026
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Citrus Dance invoices are paid by the term and payment can be made by cheque, cash, or direct deposit online.

Citrus Dance offers a **10% sibling discount** to families.

**SPECIAL OFFER:** Any student enrolled in 5 class or more (not including a private lesson) can participate in any additional classes suitable for their age group for free.

Fees must be paid in full by the start of week 3 of each term or you may incur a \$50 late fee. Your child may be asked to cease classes until payment has been made.

If you need to put in place a payment plan to assist with the payment of your term fees, please speak to Jan or Emily before the term commences.

### **Enrolment and Admin fees:**

Citrus Dance charges a one off enrolment fee of \$22 (including GST). Ongoing students do not need to pay this every year they enrol. Administration fees are charged to students who enter exams or competitions. This is to cover the cost of the paper work involved in participating in these extra dance opportunities. We charge \$5.50 (including GST) as an administration fee for both exams and competitions.

### **No NUTS Policy:**

Citrus Dance is a 100% nut free zone. If any nuts are found they will be disposed of by a Citrus Dance staff member immediately. Nuts are also prohibited from all dress rehearsals and showcases. If your child has an allergy, please provide us with a copy of your action plan.

### **Drink Bottles:**

Please ensure your child brings a drink bottle to class. As a dance class is quite physical, it is important that your child is well prepared. Please make sure that your child's name is clearly visible on the drink bottle and only water is to be consumed during class.

### **Showcase Information:**

We hold an end of year Showcase in November and all Citrus students are invited to be involved. Whilst the Showcase is not compulsory, nearly all of our students participate as it is the highlight of the year. Our aim is to make the experience as fun and enjoyable as possible for both the students and the parents. That's why we organise the costumes for you - no sewing needed. We even do the makeup for your child! We have no parents helping backstage so all you need to do is sit back, relax and enjoy the Showcase!

Make up fee - \$8 (this covers the cost of the makeup that we supply and an individual makeup kit for every student)

Costume hire - 1 class \$45, 2 classes \$40 per costume, 3 classes \$35 per costume, 4 classes or more \$30 per costume

Photo CD - This contains photographs taken at the photo day by our professional photographer. These cost \$30 and will be added to your Term 3 fees. If you do not wish to purchase a photo CD then please let Jan or Emily know.

Tickets - Tickets can be purchased through TryBooking for \$27.50. More information will be made available closer to the Showcase.

DVD - The showcase is filmed by a professional company and the DVDs are available for purchasing for \$40. This fee will be added to your Term 3 fees. If you do not wish to purchase a DVD then please let Jan or Emily know.

### **There are 3 main dates/events to be aware of for the Showcase.**

1. We have two Group Rehearsals at the Citrus Dance studios. Students learn the finale and rehearse the transitions in-between their routines. These will be held on Sunday 21st October and Sunday 28th October, 2017. Times will be confirmed and will be distributed in a Showcase Information Letter at the beginning of Term 3.
2. Photo Day involves the students have professional photographs taken of them in their costumes for the Showcase. This is held at the Citrus Dance studios on Sunday 12th November. Times will be confirmed in the Showcase Information letter in Term 3,
3. The Showcase!!! We have two showcases on the same day to ensure families can purchase enough seats for their families to watch. The showcases are identical and students are required to perform in both shows. In between shows, students have a break to eat an early dinner with their family before returning for the second showcase in the evening. The Showcases will be on Sunday 18th November 2017.

Once again thank you for choosing Citrus Dance and happy dancing!

Kindest regards,

*Jan Growse and Emily Laughlin*  
Co-Owners and Directors